

**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM****REQUEST FOR QUOTATION FORM & NOTICE  
(GOODS)**

Office/ Campus:	MIMAROPA REGION CAMPUS
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON

Quotation No.:	2021-06-QN045
Date :	June 22, 2021

Project:

**SUPPLY AND DELIVERY OF TOKENS FOR THE PSHS-MRC 5TH ANNIVERSARY**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of THREE HUNDRED SIXTY NINE THOUSAND THREE HUNDRED FIFTY PESOS ONLY (**PhP369,350.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF TOKENS FOR THE PSHS-MRC 5TH ANNIVERSARY**

**TERMS OF REFERENCE:**

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

**SUPPLY AND DELIVERY OF TOKENS FOR THE PSHS-MRC 5TH ANNIVERSARY**

**Lot 1 = PhP70,850.00**

**Lot 2 = PhP172,500.00**

**Lot 3 = PhP126,000.00**

**TOTAL = PhP369,350.00**

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
- | Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. JEYOUPEE S. FERRERA, 0961-074-0071 (SMART), 0906-591-5253 (GLOBE) / bacsec@mrc.pshs.edu.ph on June 23 to June 28, 2021 from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on June 28, 2021, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

JOANE C. DALISAY  
BAC Chairperson

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**GENTLEMEN:**

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.  
 Delivery will be Within twenty (20) calendar days upon Receipt of Purchase Order (PO).  
 In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<b>PRICES MUST BE Tax (VAT) INCLUSIVE</b>					
<b>Lot 1</b>	<b>109</b>	<b>pc</b>	<b>Supply and Delivery of Polo Shirts of the Participants for Gabi ng Parangal</b>		
			Color: Black/Blue		
			Fabric: Cotton		
			With embroidered PSHS Logo and other design ( please refer to the attached design)		
			Extra Small (9 pcs)		
			Small (25 pcs)		
			Medium (26 pcs)		
			Large (31 pcs)		
			Extra Large (13 pcs)		
			XXL (5 pcs)		
<b>Lot 2</b>	<b>69</b>	<b>pc</b>	<b>Supply and Delivery of Jackets of the Participants for Gabi ng Parangal</b>		
			Color: Black (outside and inside)		
			Outside Fabric: Dryvent		
			Zipper and lining of Pockets: Dark Blue		
			With internal pocket on left side		
			With embroidered PSHS Logo and other design (please refer to the attached design)		
			With 2 front diagonal slip pockets		
			Reversible zipper		
			Polyester lining inside		
			Sizes: Assorted (sizes will be submitted upon submission of size chart guide)		
<b>Lot 3</b>	<b>84</b>	<b>pc</b>	<b>Plaque</b>		
			Customized crystal glass (please refer to the attached design)		
			height - 9" width - 4" sloping to 3.5"		
			Number 5 height: 4.5"		
<b>***Nothing Follows***</b>					
<b>TOTAL COST</b>					

Delivery Term :  
 Delivery Time : **Delivery will be Within twenty (20) calendar days upon Receipt of Purchase Order (PO).**  
 Payment Term : **30 Calendar Days Upon Receipt of Purchase Order (PO)**

Very truly yours,

**PRICES IN THE ABOVE OFFER ARE  
 CERTIFIED TRUE AND CORRECT:**



**JEYOUPEE S. FERRERA**  
 A.O - III / Supply Officer II

Mob. No.: 0961-074-0071(Smart); 0912-691-3397(Globe)  
 Email: bacsec@mrc.pshs.edu.ph

Telefax:

Authorized Company  
 Representative :

(Signature Over Printed Name)

**IMPORTANT**

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name :  
 Address :

Telephone nos. :  
 T.I.N. :



Plaque of  
*Recognition*

to

MA. CORAZON C. PIOQUINTO

for being the most  
hardworking employee  
of the year.

PI 5 AY

*Albaracin*  
Edward C. Albaracin  
Campus Director

MI  
MA  
RO  
PA

